

PRM20604

**Certificate II in Asset
Maintenance (Carpet
Cleaning)**



ELECTUS

Qualification:	Nationally recognised Certificate II in Asset Maintenance (Carpet Cleaning)
Course overview:	This qualification is intended for school leavers, new entrants to the workforce, unemployed and individuals wishing to learn new skills and knowledge in the Asset Maintenance environment.
Government Funding:	This qualification is available under a Contract of Training (Traineeship) and may attract government funding.
Prerequisite:	None
Content:	8 units of competency
Delivery duration:	Classroom and on-the-job mentoring and assessment – 12 months and/or Recognition of Prior Learning (RPL) – 6 months If you have worked in the workplace for some time and have the requisite skills and knowledge you may apply and submit evidence to gain this qualification via the RPL process.
Study Pathways:	As a graduate of this course you are eligible to enrol in: <ul style="list-style-type: none">• Certificate III in Asset Maintenance (Carpet Cleaning),• a range of other Asset Maintenance qualifications
Career Opportunities:	Graduates will gain the skills and knowledge for various roles with a project management focus such as:- *Professional Cleaner

Electus–training SA’s primary resource...it’s people

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Qualification Program

Students must gain competency in 8 units to qualify for Certificate II in Asset Maintenance (Carpet Cleaning).

Electus provides you with a Certificate II in Asset Maintenance qualification that acknowledges your skills and knowledge in the area of your interest.

Electus delivers a learning pathway from Certificate II to Certificate III in Asset Maintenance.

The following table summarizes the Units of Competency covered in the Certificate II in Asset Maintenance (Carpet Cleaning).

Unit Title
Core (6)
Identify carpet fibre and construction
Perform basic stain removal
Participate in workplace safety arrangements
Provide effective client service
Plan for safe and efficient cleaning activities
Maintain a cleaning storage area
Electives (2)
Use hot water extraction
Use bonnet cleaning
Use dry foam shampoo
Use dry absorbent compound
Use wet foam shampoo

Employability Skills

The following table contains a summary of the employability skills for this qualification. The outcomes described here are broad industry requirements that may vary depending on the packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include
Communication	<ul style="list-style-type: none">• follows work orders and instructions as they relate to legal and regulatory requirements, occupational health and safety (OHS), company policies, industry standards and codes of practice, manufacturers specifications, emergency procedures, risk control• asks for advice and feedback• seeks clarification where appropriate• understands meanings of safety signs and symbols, relevant labels and codes• clearly and appropriately articulates available products and services to clients• uses and interprets numerical information to assist in meeting client needs• reports and records routine workplace and regulatory information as well as incidents that cause injury, are dangerous or potentially dangerous, or are emergencies
Teamwork	<ul style="list-style-type: none">• participates in OHS management• engenders trust with clients and seeks assistance from others where appropriate• relates appropriately to others from different backgrounds• displays team leadership
Problem solving	<ul style="list-style-type: none">• performs tests to identify fibre types• controls risks at the worksite• understands first aid, emergency response and evacuation procedures• calculates measurements when preparing chemicals• understands complaints handling procedures• responds to incidents of chemical spillages
Initiative and enterprise	<ul style="list-style-type: none">• explores alternative ways of meeting client needs• identifies opportunities to enhance the quality of products and services
Planning and organising	<ul style="list-style-type: none">• plans and assesses work to be undertaken and employs the most appropriate methodology and materials• prepares work site and chemicals for use appropriately• controls and maintains an inventory of relevant chemicals, consumables and equipment stocks
Self management	<ul style="list-style-type: none">• uses feedback to improve own and company performance• maintains expected standards of personal presentation,

professional image, ethics and codes of conduct

Learning

- N/A

Technology

- uses, maintains, checks and adjusts relevant cleaning equipment appropriately
- uses communication equipment effectively
- operates security alarm systems

Training Program

Your training program will take approximately 20 months to complete and will be customised to suit your requirements and timetable. It will be a combination of:

- Classroom training sessions
- One-on-one training sessions
- Workplace experience
- Mentoring
- Assignments
- Review sessions

Throughout the training program you will have formal review and assessment sessions to ensure that the elements of competency are being achieved and to ensure that your skill development is progressing as planned.

The role of Electus (your RTO)

Electus will have the multiple roles of co-ordinator, trainer, assessor and mentor. Electus will be responsible for:

- Co-ordinating your training and assessment program
- Monitoring training and skills development progress and provide assistance to you where necessary
- Delivering classroom training as per your training plan
- Visiting you in the work place to provide on-the-job mentoring and coaching
- Visiting you in the work place to conduct on-the-job assessments
- Checking your portfolio of evidence and developing an action plan for the next on-the-job training and assessment period.
- Providing support and advice throughout the training and assessment program

Your role

It is expected that you will:

- Undertake all training sessions and complete all assessment assignments as per your training program
- You will make every effort to achieve the competencies specified in your training plan.
- Maintain the records of assessment in your training manual.
- Submit assignments by agreed due dates.
- Immediately discuss any problems relating to your training program with your assessor or workplace supervisor.

Simulated Work Environment

If you are currently unemployed Electus will provide you with a simulated work environment enabling you to study and complete assignments.